

Minutes of the Meeting of
Riccall Parish Council
held on 16 April 2018
from 7.30 p.m.
at the Regen Centre

Attending: Cllrs Keen(Chairman) Dawson, Kilmartin, Nuttall, Rimmer, Owens, Sharp, Somers-Joce and Wilkinson
Sandra Botham- Clerk & RFO

1 Apologies and declarations of interest

Apologies for absence from Cllrs Adamson and Field were received and accepted. Cllrs Musgrave and Reynolds were going to attend if circumstances allowed.

There were no declarations of interest in items on the agenda

2 Minutes of the meetings the Administration and Finance Committee held on 5 March 2018 (circ) and Minutes of the Meeting of Riccall Parish Council held on 19 March 2018 (circ).

The minutes for the above meetings were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds(not present) had spoken with the Chairman regarding the proposed development off Chapel Walk noting that the ownership of the access from Chapel Walk is not known.

County Cllr Musgrave (not present) messaged the following: I would like to place on record at the Parish Council my gratitude for the letters I have received from the primary school children following their visit to Three Hagges Wood-Meadow. I was delighted to hear how much they enjoyed it.

North Yorkshire Police reports have been circulated, on-line crime for Riccall (Feb 2018) reports of anti-social behaviour on Silver Street and Danes Court, violent/sexual offences Hall Farm Close and King Rudding.

The Clerk gave an update on action taken and developments since the last meeting :

- SDC recently issued a £50 fixed penalty notice to a resident who has left some household rubbish at the side of the bins at the Regen Centre. If there is more evidence, action will be taken against the perpetrator. (the report will be included in the next edition of The Beacon)
- A pothole on Station Road was reported to Area 7- updated to say work completed
- The streetlight on village green- another visit by contractors- cannot be repaired so disconnected- see item 15
- meeting with IT consultant- see item 12- and follow up work being going on since assessment.
- YW works on Landing Lane left oil spillage from a generator on footpath- a resident reported this direct and an officer attended and reported that the footpath surface has been eaten into but will be dealt with.
- Residents contacted us re trees being removed at 2 Station Road – no TPO's were registered
- Visit bank regarding incorrect cheque

- Annual Report updated for Annual Meeting
- Tree work has now been carried out on Saunters Way- initially work was held up by weather conditions
- Area 7 were contacted regarding fallen branch from tree on Chestnut Terrace- they had advised house owners to have it professionally assessed- noted work carried out
- Site manager from Starfish-Garages site- update to say all going well and trying to keep residents happy
- Thanks to Rupert for checking insurance of Church Group planning to use jubilee whilst at Regen Centre- his comments have been passed onto Justine for her meeting with the group.
- Recruitment group meetings and interviews-considerable time spent - update in Staff Matters
- Contacted Gath Homes regarding the fencing erected along the PROW at the site -original fencing had been left in a poor state of repair
- places booked on GDPR training 10 May for Cllr Field and Clerk- interim work to be carried out identifying data stored
- posters and slips for library move are being handed out by volunteers and they are preparing for the move to the Institute.
- Members please inform Clerk of any training attended 2017
- P60's to hand out

4 Matters from Public Participation

No matters raised.

5 Correspondence

5a) General correspondence - requiring decisions:

Age UK request for funding- it was agreed to donate £100.

Area 7 email re planned events. Clerk to notify Area 7.

Letter from resident regarding recent road accident on A19. It was noted that previous requests to NYCC have been refused. The Clerk will respond.

SDC CIL statement. Members agreed to claim the funds.- the Clerk will send the forms.

Letters from Riccall School Children re recycling. Clerk has contacted SDC who have offered to look into this.

5b) General correspondence - for information:

YLCA notification of compliance with GDPR in Council meetings (circ)

Letter from Chairman of Regen Centre regarding Community Library move.

Emails from resident re development site on York Road.

SDC tree consultation (circ) please contact the clerk should you wish to comment

5c) Late correspondence – to note only.

Email from Environment Agency regarding cattle on river bank. Action: Clerk to respond

Introduction of new Rural Housing Enabler at SDC.

Environment Agency request for wayleave on Riccall Landing. Action: Clerk to respond

Residents follow-up email regarding stile repair still outstanding. Clerk has already followed this up.

Guest speaker Keith Humphreys arrived and it was agreed to bring forward Item 10.

10 Housing Group/Riccall Lands Charity

Keith Humphreys gave the views of RLC following the recent site meeting to assess plans provided by Broadacres Housing Association. Concern was raised for damage to the environment of the area, which is currently safe for children away from traffic, which would be compromised. The removal of trees and fences for access and the possible addition of a car park within the area would impact more on pedestrian's safety. (TPO's to be checked) The Land Charity are therefore not in favour of the access road on the park.

The Chairman thanked Keith for attending and he left the meeting at 8.15pm

Members were in agreement with the reasoning of the Land Charity and added to the implications of the bus stop requiring moving and costs involved it will not be supporting the proposal for an access road through to the development site.

6 Accounts for April 2018

Payments for April 2018 were approved. The budget position and a bank reconciliation were not available due to end of year close down.

The Clerk noted that a recent error in writing out a cheque had not been picked up by the three signatories. Members were reminded to check the payment details when signing the cheques.

A short break was taken to sign the cheques.

7 Planning

7a)

Selby Dc has granted planning permission for the following application:

2017.1097/REMM: Permission has been granted for Reserved matters application relating to access, appearance, landscaping, layout and scale of approval APP/2739/W/16/3151718 for erection of 22 dwellings at Villa Nursery 31 York Road, Riccall.

7b The following applications were considered:

2018/0185/FUL: Proposed erection of two detached dwellings with garages- Tamwood, Station Road, Riccall. Lead Cllr Owens recommended **no objections** and comments will be made regarding the proposed access in proximity to the Nisa delivery entrance and neighbours concerns regarding over shadowing. with this. Cllr Dawson abstained with all other members supporting the recommendation.

2018/0263/REM: Reserved matters application relating to appearance, landscaping, layout, scale and access for erection of 1 no dwelling and discharge of conditions 04 (foul & surface water) 05 (foul & surface water) and 06 (surface water disposal) of approval 2015/0687/OUT – Jackadory, 37 York Road, Riccall. Lead Cllr Somers-

Joce – members assessed plans and a recommendation was made to **object** on grounds of layout (maintenance issues/proximity to hedge) scale (too big for plot) access (too narrow for construction traffic/deliveries) landscaping(not adequate to disguise building from A19) and vibration from A19 not been taken into account. All members supported the objection.

2018/0366/HPA: Proposed demolition of existing garage to side elevation and proposed new side extension to include new porch at front- 17 Elms Close, Riccall. Lead Cllr Keen recommended **no objection** to the proposal and to note materials used to be in keeping. All members supported the recommendation.

2018/0241/HPA: Proposed first floor playroom extension over existing garage-Millfield House, 27 Selby Road, Riccall. Lead Cllr Sharp recommended **no objections** to the proposal and all members supported the recommendation.

2018/0269/FUL: Retrospective installation of an additional temporary storage container to the rear of the site alongside the existing nine containers- Unit C1, A19 Business Park, Selby Road. Lead Cllr Rimmer recommended **no objections** and all members supported the recommendation.

7c) Other planning matters

Selby DC enforcement officer notified that the fencing at 2 Main Street has been reduced adjacent to the highway to comply with regulations.

8 Reports and Consultation

Cllr Wilkinson reported back from the Institute meeting. A water leak on the site has been costly to repair and the bill for the leaked water is under dispute. The Community Library is planned to relocate to the Institute and open on 1 May. The volunteers will be packing the books for the move and the next NYCC delivery will be made to the Institute.

Cllr Somers-Joce had attended the Educational Charity as PC representative and noted that Francis Loftus is soon to be replaced with the new vicar and that Charity Commission paperwork had been updated. The accounts are healthy.

Cllr Keen reported back from the Sportsfield Association meeting, noting that everything is in order.

9 Recreational / H&S update

Cllr Dawson had inspected for March and his report was read out. Several issues have yet to be completed including the maintenance on the aerial slide and runway. The Clerk reported that Gavin has been working extra hours to carry this out and is currently replacing bark chippings each week. Cllr Nuttall is to assess the progress. Discussion took place regarding maintenance of the skate park to be carried out by contractors to get the work completed as soon as possible. Quotes have been requested to re-surface but are difficult due to metal skate parks being less common than concrete. Cllr Nuttall will also assess the skatepark and report back..

Gavin work this month- re-filling bark on aerial slide runway 8 cubic metre bags so far.

Replaced planks on launch pad

Securing laths on junior area fencing

In-filling areas with removed soil/bark

New gate spring fitted on junior area

Surface under basket swing – Gavin replace matting

Further timber has been ordered to complete the retaining boards.

11 Container

Cllr Keen discussed possible plans to progress the provision of a container on the Jubilee sports field by using a contractor to prepare the base as no firm date has been able to be arranged for RUTDFC to carry out the work. Members of the Community Resilience Group declared interest and did not take part in the discussions and Cllr Sharp became acting Chairman.

A quote has been received and discussion took place regarding funding.

A proposal was made:

It was **RESOLVED** to use CIL funds to provide the base and container to a limit of £4000 in total. 4 members were in favour, with Cllr Somers-Joce abstaining.

12 IT equipment

The Clerk has met with an IT consultant to discuss current equipment and the requirements to accommodate a new office assistant. The current PC is in good order and quotes for new office equipment is being currently looked into. The consultant has provided a quote of £160.00 to create a face book page and migrate emails/ /software/spec new equipment.

13 Agency Fees

The Clerk reported that she has been researching old documents to try and establish previous agreements. The Chairman and Clerk will assess the contributions made by RUTD Juniors and confirm the finances and then a new arrangement for maintenance fees can be assessed.

14 Community Resilience Plan (circ)

To note the submission of the third Monitoring report from the group.

15 Village Green Light

NYCC options for the replacement of the decorative streetlight on the village had been circulated prior to the meeting.

It was **RESOLVED** to go ahead with the a 24W LED decorative lantern costing £980 +VAT

16 Minor items and items for the next agenda

An item for the May agenda -to re-look at a lay-by for the park.

The Chairman closed the meeting at 9.58pm and took the meeting into private session. There were no public present.

17 Staff Matters

Update on recruitment of Administration Assistant.

The meeting came out of private session and was closed at 10.10pm